

September 14, 2009
Moultonborough Heritage Commission
Moultonborough Town Offices

Present: Cristina Ashjian, Jean Beadle, Mark Borrin, Ed Charest, Norm Larson, Bruce Worthen, Doug Wyman

Public: Hollis Austin, Herbert Farnham, Joanne Farnham

Chair Cristina Ashjian called the meeting to order at 5:35 p.m. After the Minutes of August 17th were approved, Cristina noted that the first order of business was to finalize membership and related term limits for the Commission (five regular members and two alternates). Mark Borrin volunteered to become the second alternate. Term limits were set as follows:

Cristina Ashjian	2012
Jean Beadle	2012
Mark Borrin	2010 *
Ed Charest	2011
Norm Larson	2011
Bruce Worthen	2011
Doug Wyman	2010 *

* Denotes alternate members

Cristina distributed notebooks containing relevant RSAs and selected materials pertinent to the Commission. A master book also containing final minutes will be maintained in the Land Use Office. Bonnie Whitney will be the administrative point person for the Commission. A draft Rules of Procedure was distributed to all members for review and discussion at the next meeting.

The Commission engaged in a discussion related to the Heritage Commission town web page, reviewing and approving the draft Mission Statement and initial links; additional links and items are to be finalized at next month's meeting. The Commission will also review and discuss RSAs 79 D (Barn Easement) and 79 E (Village Revitalization) and town application forms for each at the next meeting.

Next, Cristina reported that the Demolition Delay or Review Ordinance that she and Jane Fairchild had initially worked on during the Master Plan Update would take additional work and resources. It was noted that currently the Town does not require demolition permits. Cristina has reached out to Dan Merhalski, Town Planner and the DHR Preservation Planner for advice and guidance on the next steps.

The Commission engaged in a brief discussion of potential upcoming events to publicize awareness of the Heritage Commission and its mission. It was agreed that the Commission would host repeats of Cristina's Estate Builders lecture and Hollis Austin's presentation on the Long Island Inn. Both events are to be scheduled this fall at the Library. The members also discussed the possibility of holding a tour of community landmarks in Moultonborough. Heritage Commission tours could take place alternating years between the Moultonborough Library biannual House Tours.

The remainder of the meeting was devoted to the Commission's first official business. Peter Hare contacted Cristina regarding a project for the Swallow Boathouse (National Register) at Windward Harbor, where the existing dock/boardwalk is to be replaced and renovated. The Commission agreed unanimously to have Cristina draft a letter of support for the project to the NH DES.

Ed Charest raised the issue of the Heritage Commission's role in performing a town-wide survey of historical resources. It was unanimously agreed that this is a project to be revisited during the winter.

The final business of the evening was the appointment of a member of the Heritage Commission to the Master Plan Implementation Committee.

Motion: Ed moved to appoint Cristina.
Jean Seconded.
Motion Carried – Unanimously.

The Commission tentatively set its next meeting for 5:30 p.m. on October 19, 2009.

Motion: Ed moved to adjourn at 6:41 p.m.
Bruce Seconded.
Motion Carried – Unanimously.

Respectively submitted,

Jean Beadle
Heritage Commission